

# ICA Assessment Organisation

Delivering high-quality, robust assessments  
across a range of apprenticeships



# ICA Assessment Organisation

We work with training providers and employers to deliver a user-friendly Assessment Organisation service and high-quality, robust assessments, across a range of apprenticeships.

We provide extensive guidance to apprentices to help them prepare for their Assessment Organisation.

Our large pool of current senior industry practitioners and subject matter experts ensures that assessments are relevant and reflect current industry practice.

Our internal quality assurance processes are simple and transparent to ensure assessments are fair, reasonable, and reliable.



# Why choose ICA as your Apprenticeship Assessment Provider

At ICA, we are committed to delivering high-quality, reliable, and industry-relevant apprenticeship assessments.

We provide

1

Dedicated independent apprenticeship assessors who are subject matter experts

2

Robust processes and quality assurance

3

Fast turnaround of results

4

Friendly, flexible, and responsive staff

5

A flexible, fair, and easy-to-understand pricing structure

6

A simple scheduling process, with a team on hand to support you at each stage

7

A single online platform for apprentices to use to access all of the forms and information, and for submitting their work

8

Guidance sessions for apprentices on how the Apprenticeship Assessment will be conducted

# Fee information

- We ensure that we offer fair and competitive fees to our customers.
- We take into account the level of assessment and the number of individual parts that make up the Apprenticeship Assessment when calculating the fee.
- We can offer discounts to our standard fees based on the volume of apprentices.
- We invoice for 10% of the fee at the point of registration, with the remainder invoiced for after the Apprenticeship Assessment has been completed.
- Resit fees are charged at a reduced rate and applied only to the individual element(s) that were failed.



# Apprenticeship standards

Apprenticeship standard	Reference number	Level	Assessment methods	Funding band	EPA fee per apprentice*
<b>Compliance</b>					
<b>Compliance Risk Officer</b>	ST0362	3	<ol style="list-style-type: none"> <li>1. Interview underpinned by a portfolio of evidence</li> <li>2. Written project report with presentation and questions</li> </ol>	£9,000	£1,100
<b>Public Sector Compliance Investigation Officer</b>	ST0708	3	<ol style="list-style-type: none"> <li>1. Professional discussion underpinned by portfolio of evidence.</li> <li>2. Case study test</li> </ol>	£4,000	£800
<b>Regulatory Compliance Officer</b>	ST0430	4	<ol style="list-style-type: none"> <li>1. Knowledge Exam</li> <li>2. Observation of Professional Practice</li> <li>3. Viva (interview) underpinned by portfolio of evidence</li> </ol>	£6,000	£1,200
<b>Senior Compliance/ Risk Specialist</b>	ST0363	6	<ol style="list-style-type: none"> <li>1. Professional discussion underpinned by portfolio of evidence</li> <li>2. Project report, presentation and questions</li> </ol>	£23,000	£2,750
<b>Protective Services</b>					
<b>Counter Fraud Investigator</b>	ST0747	4	<ol style="list-style-type: none"> <li>1. Professional discussion underpinned by portfolio of evidence.</li> <li>2. Report, presentation, and questioning based on a fraud investigation</li> </ol>	£15,000	£1,800
<b>Business, Administration &amp; Management</b>					
<b>Trading Standards Professional</b>	ST0998	6	<ol style="list-style-type: none"> <li>1. Professional discussion underpinned by a portfolio</li> <li>2. Work based project with presentation and questioning</li> </ol>	£22,000	£2,750
<b>Governance Officer</b>	ST1302	4	<ol style="list-style-type: none"> <li>1. Professional discussion underpinned by a portfolio</li> <li>2. Work based project with presentation and questioning</li> </ol>	£11,000	£1,400

# Can't see what you're looking for?

If you can't find the standard you are looking for but would like to work with us, then please get in touch at [epa@int-comp.org](mailto:epa@int-comp.org) to discuss your requirements.

We are constantly adding new standards to the services we provide and are happy to consider any new requests.



# The Apprenticeship Assessment Journey

1

Complete our **employer engagement form** to confirm our appointment.

2

Receive **confirmation of activity** and arrangement of service-level contracts.

3

**Register the apprentices**, giving them access to our platform and ICA Membership.

4

We will **provide support** through webinars detailing the requirements for apprenticeship assessment, including how information and documents checked at the Gateway to Completion, reacting to individual circumstances, requests for reasonable adjustments or special access arrangements.

5

**Arrange suitable delivery schedules**, including assessment dates and the expected Apprenticeship Assessment completion date.

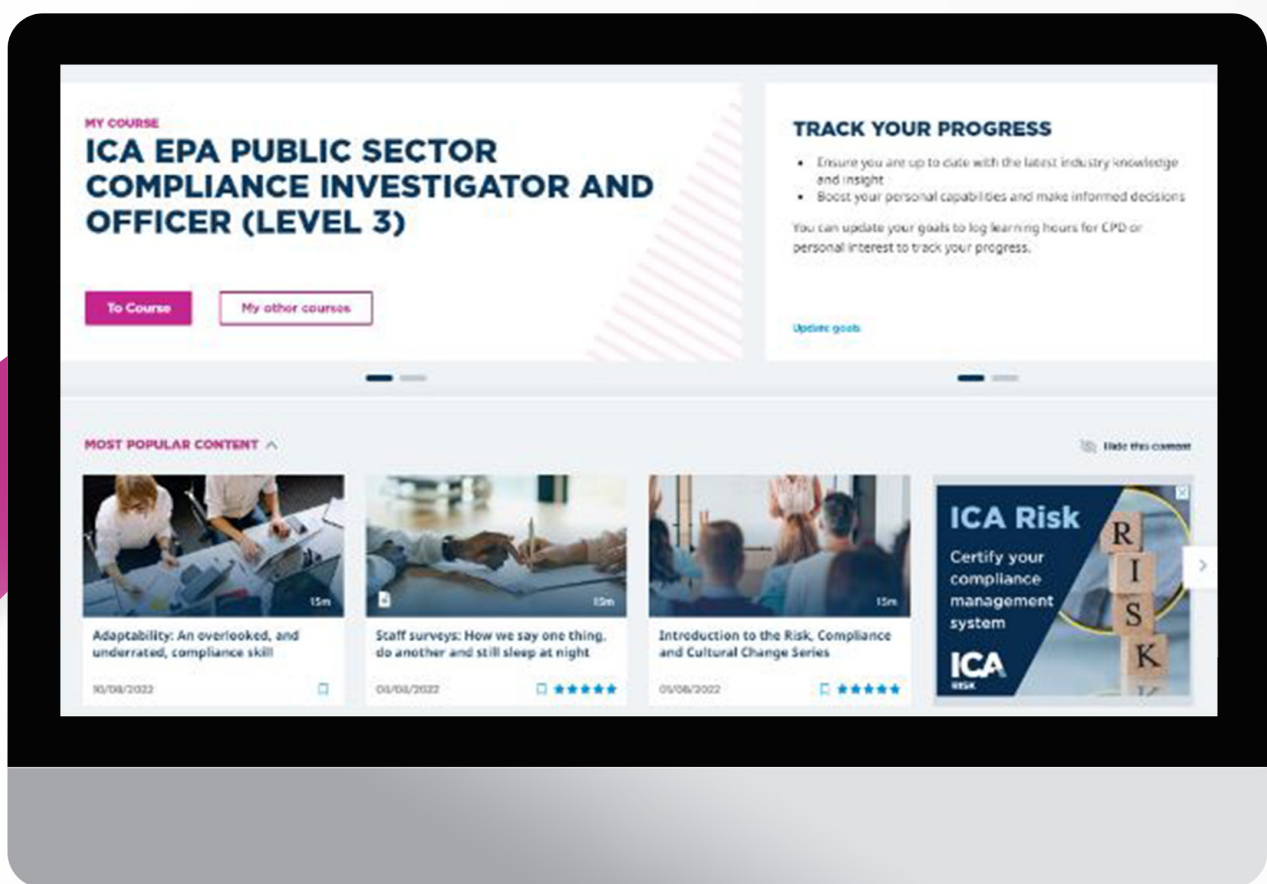
6

Apprentices go through **Gateway to Completion and assessments** carried out.

7

**Internal verification** occurs, apprentices receive their results, and the employer or training provider is notified. Results are recorded with Department for Education and apprentices receive their certificates.

# A single online platform for apprentices to use to access all of the forms and information, and for submitting their work.





## Get in touch to discuss your Apprenticeship Assessment service requirements

Email [epa@int-comp.org](mailto:epa@int-comp.org), call us directly on +44 (0) 121 362 7503, or complete the form at [www.int-comp.org/epao](http://www.int-comp.org/epao) to request a same day call back from the Apprenticeship Assessment Team.



[@intcompassoc](https://twitter.com/intcompassoc)



[/intcompassoc](https://www.linkedin.com/company/intcompassoc)



[/intcompassoc](https://www.facebook.com/intcompassoc)



[ica\\_compliance](https://www.instagram.com/ica_compliance)



[@ica\\_compliance](https://www.tiktok.com/@ica_compliance)

### International Compliance Association – Head Office

Suite 215/216 2nd Floor, Fort Dunlop, Fort Parkway, Birmingham, B24 9FD, United Kingdom  
+44 (0) 121 362 7503 | [epa@int-comp.org](mailto:epa@int-comp.org) | [www.int-comp.org/epao](http://www.int-comp.org/epao)