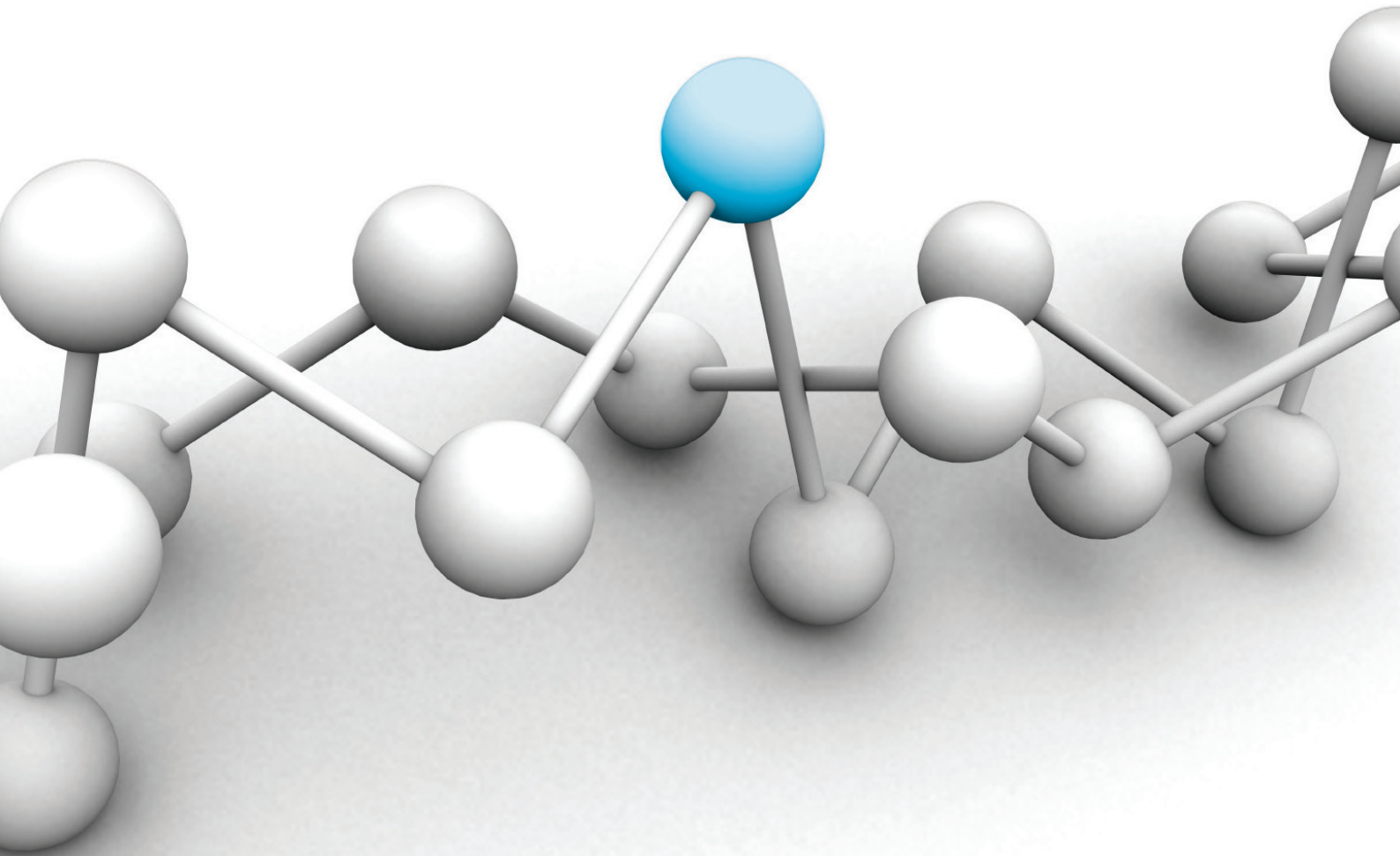


**International Compliance Association**

*Excellence through Education*



Increase your  
knowledge, advance  
your skills and protect  
your firm



## ICA International Certificated Anti Money Laundering Awareness Training

A certificated, professional training  
programme for financial services practitioners

# An Introduction to the ICA International Certificated Anti Money Laundering Awareness Training

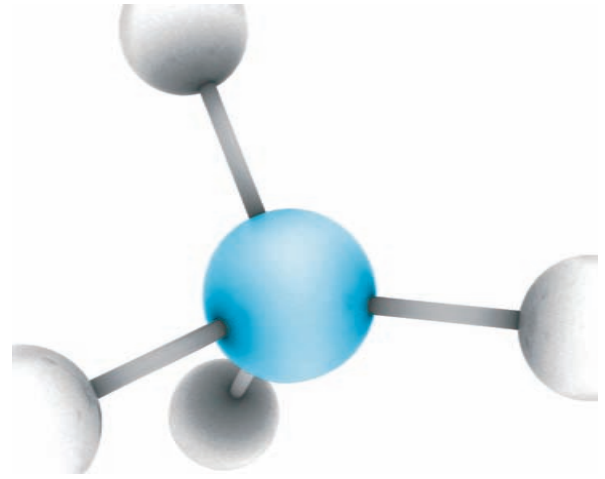
Money laundering prevention continues to challenge financial services staff the world over. It remains high on the agenda of senior management. Firms today understand the need for a company-wide anti money laundering culture, one that can adapt to the changing external environment. People play an important part in that culture. Each member of staff, regardless of position, has a role to fulfil in safeguarding the reputation of the firm and minimising the financial risk caused by money laundering. It is therefore essential that all be fully trained with the necessary knowledge and skills so they can protect the firm today and in the future. Certificated training from the International Compliance Association can help.

It is also important to ensure that procedures and processes are implemented throughout the organisation, from head office to regional branch. This can be problematic. However, through training, staff can achieve an understanding of the importance of money laundering prevention, the part they play in defending the firm and what constitutes best practice. A consistent approach can then be easier to implement.

We at the International Compliance Association understand these needs, which is why we have created a programme that staff working in money laundering prevention can undertake wherever they are in the world. It will deliver knowledge and practical skills, and can help harmonise understanding throughout the firm.

**ICA International Certificated Anti Money Laundering Awareness training is unique. It is a certificated education programme involving the study of course materials and an invigilated assessment. The Certificate provides detailed information, as well as practical skills, in order that staff working in the financial services sector can undertake anti money laundering responsibilities more efficiently and effectively. By drawing upon international best practice, it helps prepare individuals to adapt and change to the external environment.**

The programme is an excellent introduction to anti money laundering. It covers the fundamentals of prevention. It tells staff what they need to know in order to understand their responsibilities so that they may approach their roles with confidence. The course provides a good basis on which to develop further knowledge. Those who complete the programme find that their performance in the workplace improves and opportunities for career progression are enhanced.



Key information on ICA International Certificated Anti Money Laundering Awareness training follows. To find out more visit [www.int-comp.org](http://www.int-comp.org) or email [enquiries@int-comp.org](mailto:enquiries@int-comp.org)

## Key Features

- An awareness level, certificated programme
- Comprehensive, detailed course materials that can be used in the workplace
- Content written by experienced industry practitioners
- Extensive support and resource material

## Key Benefits

- Improved knowledge, developed skills
- Enhanced workplace performance
- Allows the use of the designation, Cert (AMLA)
- Potential for career progression
- Reduced reputational and financial risk for firms
- Verifiable evidence of learning

## Who the Certificate will Benefit

The ICA International Certificated Anti Money Laundering Awareness Programme is a valuable tool for:

- Staff with specific anti money laundering duties
- All staff working in financial services who want an introduction to anti money laundering
- Anyone who aspires to a career in anti money laundering or fraud prevention

## Duration of Programme

We understand the nature of the work / life balance. With that in mind we have structured the programme to allow for maximum flexibility, accommodating the demands of family, career and study. The ICA International Certificated Anti Money Laundering Awareness programme can usually be completed in 1 - 3 months.

## Programme Study Options

The programme is available through Public Courses, Distance Learning and In-house.

### Public Courses

The Public Courses, which normally comprise a full-day face-to-face workshop are usually very popular. They have a limited number of places at any one time in order to maximise the learning experience. Workshops provide an additional opportunity for interaction and networking.

Minimum numbers in any jurisdiction must be met in order for Public Courses to run. Where a Public Course does not meet the required number, individuals who have enrolled will be invited to transfer onto the Distance Learning option.

### Distance Learning

Distance Learning is for those who are resident in a jurisdiction where Public Courses are not running. An exercise work book is included in course materials to ensure as thorough an education as is possible. Those who choose this study option can also be allocated a mentor and receive additional support from a dedicated tutor.

### In-house Courses

In-house options are available to those firms who wish to put a minimum of 15 people through the Certificate programme at any one time. There are several advantages to this option including a reduction in price per head and the ability to include processes unique to the firm in workshop discussions. For more information about this option, contact Sam Gibbins at the International Compliance Association by email, [sgibbins@int-comp.org](mailto:sgibbins@int-comp.org)

## Summary of Study Format

All who enrol on the Certificate will receive:

- Excellent course manuals, support readings and texts
- On-line support
- Study Handbook

## Course Assessment

- 1 hour testing session

## Admission Requirements

The ICA International Certificated Anti Money Laundering Awareness programme has a practical focus and is designed for individuals who intend to carry out a role in money laundering prevention. The content of the course requires delegates to possess:

- Sound educational background
- Good reading and writing English skills

**If you would like to discuss the programme and how it might fit in with your current role and career aspirations, contact the ICA on +65 6500 0010 for an informal discussion with the Course Director.**

## Fees

Fees for the programme vary depending on the delivery option. Course fees are subject to local taxes where applicable. Prices quoted are in GBP Sterling. US dollars accepted at the equivalent rate. Full details can be found on the ICA website. Prices for in-house delivery vary depending on the number undertaking the programme and in which jurisdiction. Please contact the ICA for further details.

## How to Apply

Once you have studied the syllabus, you can apply on-line at [www.int-comp.org](http://www.int-comp.org) or complete the enrolment form available from the website and return it to the International Compliance Association.

## Certificate Programme Summary

The ICA International Certificated Anti Money Laundering Awareness training reflects the external environment today. The programme focuses on relevant international best practice, legislation and regulations. It examines what constitutes money laundering activities and terrorist financing. Elements involved in the reporting of suspicious transactions are explored, including tipping off and politically exposed person risk. With course materials that are regularly updated, the programme focuses on current major issues that impact upon the money laundering prevention role.

**By the end of the course, everyone has a clear understanding of the anti money laundering function and the surrounding context. A wider awareness of the international arena is given in readiness for future development. Knowledge gained can be used to measure practices and tailor them to meet future challenges.**

The 6 core modules and 5 specialist modules are listed below. For more detailed information on what each module contains, please visit the International Compliance Association website, [www.int-comp.org](http://www.int-comp.org) and download the syllabus, or contact the Association for one to be sent to you.

## Core Modules

- Understanding Money Laundering
- Anti Money Laundering Laws
- Identifying Money Laundering Activity
- Handling the Risk of Tipping off
- Terrorist Financing – How does it differ from money laundering?
- Politically Exposed Person Risk (PEP Risk)

## Specialist Modules

- Trust and Company Module
- Banking Module
- Insurance and Investment Business Module
- Gaming
- Management Module



## International Compliance Association

*Excellence through Education*

The International Compliance Association is a professional organisation with a global membership. It is dedicated to the pursuit of excellence in compliance, anti-money laundering and financial crime prevention. Working in the financial services sector, the International Compliance Association delivers accredited learning through its training division, International Compliance Training (ICT). ICT delivers comprehensive education programmes and develops and supports compliance and anti money laundering professionals globally. The International Compliance Association is the government appointed Lead Provider of Financial Industry Competency Standards accredited training and assessment programmes in the field of compliance in Singapore.

### Details of other Qualifications Available

The International Compliance Association delivers a wide range of qualifications, appropriate to the financial services sector worldwide. Certificate programmes are designed for entry-level staff, new to a particular discipline. Content focuses on awareness and on the introduction of the key issues involved. These programmes form a solid foundation for future learning. Advanced Programmes are available for those who wish to develop their understanding still further. Diploma programmes are designed for more senior practitioners, those who have already amassed a level of experience. Certificate, Advanced and Diploma programmes cover the following subjects:

- Anti Money Laundering
- Compliance
- Financial Crime Prevention

### The International Compliance Association and Standards of Competence

The International Compliance Association has been working with the Financial Services Skills Council in the United Kingdom to develop Standards of Competence for the industry, concentrating on anti money laundering and compliance specifically. These Standards are now the National Occupational Standards in the UK. They have been developed with industry representatives as a benchmark for best practice.

The International Compliance Association UK Diplomas in Anti Money Laundering and Compliance have been provisionally mapped into these Standards. The International Compliance Association is making these standards freely available to all regulators worldwide and hopes that they will be adopted by other jurisdictions over time. For more information about these Standards visit, [www.fssc.org.uk](http://www.fssc.org.uk)

For more information, visit [www.int-comp.org](http://www.int-comp.org) or email [enquiries@int-comp.org](mailto:enquiries@int-comp.org) or telephone +65 6500 0010.

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